

# CONFLICT OF INTEREST POLICY



## Scope

This policy is an approved policy of the South Australian Little Athletics Association INC. Affiliated members of the association are required to adhere to this policy and are encouraged to adopt this at Centre level for the benefit of all members of the association.

## Introduction

The South Australian Little Athletics Association is committed to high standards of ethical conduct, and accordingly places great importance on making clear any existing or potential conflicts of interest. For example (individuals including but not limited to) Board members, Coaches, Officials, State Team Selectors and Sub-Committees to the Board, have a fiduciary obligation – to act in the best interests of the organisation that they serve – in an ethical manner. All affiliated members must:

- Act in good faith and put the interests of the organisation ahead of their own;
- Exercise their powers for the purpose of the organisation; and
- Observe a duty of care in discharging their duties with regard to the law.

It is the collective duty of the board to ensure that the organisation is fit for purpose and provides strategic direction to attain its goals.

## Definition

A conflict of interest is where an affiliated member to the South Australian little Athletics Association has a vested interest in a process or decision which could put his/her personal interests ahead of the interests of the organisation.

## Purpose

This policy has been developed to provide a framework for individuals including but not limited to; Board Members, Coaches, Officials, State Team Selectors and sub-committees to the Board in declaring conflicts of interest.

## Policy

SALAA places great importance on making clear any existing or potential conflicts of interest. All such conflicts of interest shall be declared by the member concerned and documented in the positions corresponding register, i.e. Board of Directors Conflicts of Interest Register or Officials and Coaches Club Conflicts of Interest Register etc.

Any member of the association whom believes another individual has an undeclared conflict of interest should specify in writing the basis of this potential conflict and submit it to the CEO of the South Australian Little Athletics Association.

Where an individual member to the Association has a conflict of interest, as defined by statute, that member shall not initiate or take part in any discussion on that topic (either in the meeting or with other relevant members before or after the discussion), unless expressly invited to do so by unanimous agreement by all other members present.

Where an individual affiliated with the South Australian little Athletics Association has a conflict of interest, as defined by statute, that individual shall not vote on that particular matter.

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## The Board of the South Australian Little Athletics Association

Board members are not barred from engaging in business dealings with the organisation, provided that these are negotiated at arm's length without the participation of the Board member concerned.

## Authorisation

<Signature of the Chief Executive Officer> \_\_\_\_\_

<Date of approval by the Board> \_\_\_\_\_

### For Further information on this document, please contact:

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